

Manatee Medical Specialists dba Palma Sola Medical Associates

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ALL patients should complete the following paperwork:

- Client Intake Form [signature needed]. Please complete ALL sections, and "N/A" if does not apply
 - Assignment of Benefit Form [signature needed]
 - HIPAA Privacy Statement Form [signature needed] This form is to list names of relatives/friends allowed access to your medical info
 - If you are being seen at our physical location, bring your completed forms and your insurance cards.
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Telehealth/ZOOM patients only:

- Return forms and FRONT/BACK of insurance cards via email or fax prior to appointment

FAX : 941-761-3041

admin@myopaintherapy.com (form use only, not for provider/treatment questions]

- A credit/debit card must be kept on file.

Name on card: _____

Card Number: _____

Expiration date: _____ Security Code: _____

Signature: _____

Your card will be charged within 48 hours of services rendered.

****A \$25 No Show Fee will be automatically charged if you do not cancel your appointment****

PALMA SOLA MEDICAL ASSOCIATES REGISTRATION FORM

Please PRINT. Complete ALL sections as this info will replace current data in your chart!

FIRST NAME MIDDLE INITIAL LAST NAME

SOCIAL SECURITY NO: _____ DOB: ____/____/____ Male Female

ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____ [Check Contact Preference]

EMAIL ADDRESS: _____ Married Single Divorced Separated Widowed

SPOUSES NAME: _____ CONTACT PHONE: _____

POLICYHOLDER NAME: _____ POLICYHOLDER DOB: ____/____/____

NORTHERN ADDRESS: _____

Dates of Northern Stay: FROM: _____ TO: _____ NORTHERN PHONE: _____

EMPLOYER: _____ PHONE: _____

RACE: [check all that apply] White/Caucasian Black/African American Hispanic
 Asian/Pacific Islander Native American LANGUAGE PREFERENCE: English Spanish Other _____

ETHNICITY: NOT Hispanic or Latino Hispanic or Latino

****IN CASE OF EMERGENCY CONTACT****

NAME: _____ RELATION: _____ PHONE: _____

I AUTHORIZE PALMA SOLA MEDICAL ASSOCIATES TO ACCESS MY MEDICATION HISTORY YES NO

The above information is true to the best of my knowledge. I authorize my insurance benefits be paid directly to the provider. I understand that I am financially responsible for the balance. I also authorize Palma Sola Medical Associates to share medical information with insurance company/attorney necessary to process claims.

Patient or Guardian Signature: _____ Date: _____

Client Intake Form

Name: _____ DOB: _____ Today's Date: _____

Address: _____

City: _____ State: _____ Zip: _____ Preferred Phone: _____

Email: _____ Referred By: _____

Emergency Contact Name: _____ Relationship: _____

Phone: _____ Permission to Call: Yes No Restrictions: _____

Marital Status: Single Married Partnered Divorced Widowed Other

Race/Ethnicity: Hispanic/Latino African American/Black/African/Caribbean Asian/Pacific Islander

Caucasian Native American No Disclosure Other

Medications: _____

Primary Care Provider: _____

Phone: _____

Medical Illnesses/Surgeries: _____

Pregnancy History: #Live Births _____ #Stillbirths _____ #Miscarriages _____

Experienced the Loss of a Child _____

Nutrition Concerns:

Purge Yes No

Restrict Yes No

Overeat Yes No

Binge Yes No

Experiencing Pain: Yes No

Location of Pain: _____

How Long: _____

Medication for Pain: _____

Pain Level Today: 0 1 2 3 4 5 6 7 8 9 10 +

Physical Symptoms:

Headaches

Muscle Tension

Chest Pains

Numbness

Sweating

Shortness of Breath

Dizziness

Sexual Problems

Skin Problems

Rapid Heart Beat

Trembling/Shaking

Joint/Muscle Pain

Heat Pounding

Diarrhea

Fainting

Fatigue

Vision Changes

Blackouts

Chills/Hot Flashes

Stomach Aches

Nausea

Other: _____

Notes: _____

Client Intake Form

Top Three Stressors:

- 1.
- 2.
- 3.

Mood (Past 1-2 Weeks):

- Calm
- Happy
- Sad
- Angry
- Anxious
- Frustrated
- Worried
- Hopeless
- Helpless
- Excited
- Other

Behavioral Symptoms (Past Month):

- Sleep
- Enjoying Life
- Motivation
- Shame
- Guilt
- Concentration
- Racing Thoughts
- Lose of Sex Drive
- Impulsiveness
- Fatigue
- Poor Judgment

Notes:

- Appetite Change
- Periods of High/Low
- Strange Thoughts
- Strange Behavior
- Low Energy
- Anxious
-
-
-
-
-

Risk Assessment:

- Been so distressed you seriously wished to end your life?
- Do you have a specific plan how you would kill yourself?
- Do you have access to weapons/means of hurting self?
- Have you made a serious suicide attempt?
- Have you purposely done something to hurt yourself?
- Have you heard voices telling you to hurt yourself?
- Relatives who attempted or committed suicide?
- Thoughts of killing or seriously hurting someone?
- Heard voices telling you to hurt others?

Yes	No	Recently	Today

Any hospitalizations for Mental Health Purposes ? Yes No

If yes, when and for what reason?

Have you had any previous counseling? Yes No

If yes, with whom and when?

Social History:

Are your parents divorced? Yes No

Briefly describe your childhood (happy, chaotic, troubled):

Are childhood events contributing to current problems? Yes No

Have you experienced any abuse (physical, sexual, verbal) Yes No

How satisfied are you with your current family life? Satisfied Unsatisfied

How satisfied are you with the support received from family and friends? Satisfied Unsatisfied

How satisfied are you with your quality of life? Satisfied Unsatisfied

Do you enjoy leisure/recreational activities? Yes No Why/Why Not

Are you Spiritual? Yes No If yes, importance to you?

Notes:

Client Intake Form

Education/Work History:

Years of Education?

Degree(s)?

How many jobs held?

Been Fired? Yes No

Do you have performance problems or difficulties with boss? Yes No

How satisfied are you with your current occupation? Satisfied Unsatisfied

Substance Use/Abuse:

Regularly use alcohol (more than twice a week)?

Had trouble (legal, family, work) because of alcohol?

Felt you should cut down on drinking?

Felt bad or guilty about your drinking?

Ever had a drink first thing in the morning?

Use medications not prescribed to you?

Taken more than the recommended daily dose?

Used any product or other means to get "high"?

Yes	No	Past	Currently

Habits:

Do you smoke or chew tobacco regularly? Yes No If so, how much?

Do you drink caffeinated drinks regularly? Yes No If so, how much?

Do you exercise on a regular basis? Yes No If so, how much?

Do you have problems with gambling? Yes No

Do you have other potentially harmful habits you want to change? Yes No

Describe

Reason for Seeking Therapy:

Goals for Therapy:

- 1.
- 2.
- 3.

Client Signature

Client Printed Name

Date

Legal Guardian Signature

Legal Guardian Printed Name

Date

Palma Sola Medical Associates

Assignment of Benefits Form

Financial Responsibility

All professional services rendered are charged to the patient and are due at the time of service, unless other arrangements have been made in advance with our business office. Necessary forms will be completed to file for insurance payments.

Assignment of Benefits

I hereby assign all medical and surgical benefits, to include major medical benefits to which I am entitled. I hereby authorize and direct my insurance carrier(s), including Medicare, private insurance and any other health/medical plan, to issue payment check(s) directly to Palma Sola Medical Associates for medical services rendered to me and/or my dependents regardless of my insurance benefits, if any. I understand that I am responsible for any amount not covered by insurance.

Authorization to Release Information

I hereby authorize Palma Sola Medical Associates to: (1) release any information necessary to insurance carriers regarding my illness and treatments; (2) process insurance claims generated in the course of examination or treatment; (3) allow a photocopy of my signature to be used to process insurance claims for the period of lifetime. The order will remain in effect until revoked by me in writing.

I have requested medical services from Palma Sola Medical Associates on behalf of myself and/or my dependents, and understand that by making this request, I become fully financially responsible for any and all charges incurred in the course of the treatment authorized.

I further understand that fees are due and payable on the date that services are rendered and agree to pay such charges incurred in full immediately upon presentation of the appropriate statement. A photocopy of this assignment is to be considered as valid as the original.

Patient/Responsible Party Signature

Date

Witness

Date

PALMA SOLA MEDICAL ASSOCIATES ACKNOWLEDGEMENT OF PRIVACY ACT

Acknowledgment:

I acknowledge that I have had an opportunity to review the Notice of Privacy Practices and Doc/ACO Program displayed in lobby.

PRINT NAME:

SIGNATURE:

Date:

AUTHORIZATION TO RELEASE OR NOT RELEASE MEDICAL INFORMATION

In accordance with HIPAA [Healthcare Portability Act of 1996] mandated by the government, in order for our practice to discuss your condition with others, we must obtain your authorization to do so. The law also stipulates that these rules may be waived due to the severity of your medical condition.

I DO NOT AUTHORIZE THE PRACTICE TO RELEASE INFORMATION REGARDING MY MEDICAL CARE EXCEPT AS SET FORTH ABOVE.

I DO AUTHORIZE THE PRACTICE TO RELEASE VERBALLY AND/OR PHOTOCOPIES OF MY MEDICAL CARE TO THE FOLLOWING INDIVIDUALS:

Name

Phone

Name

Phone

Name

Phone